Authority Plan Programme Year 2: 2024-25

Authority ambitions for 2024/25

Enabling delivery Aim: The Authority is inspiring, pioneering and enabling in delivering the National Park vision.	
Objective A (Planning): To achieve national performance standards for planning applications by type dealt with in a timely manner. **Target:** Percentage of applications determined in timescales: a) major applications 13 weeks, b) minor applications 8 weeks, and c) other applications 8 weeks.	
Action	**Responsible Officer**
Review, update and implement Local Enforcement Plan	Head of Planning
Review and adopt updated Local Plan	Head of Planning
Review, reinstate and provide pre-application advice service	Head of Planning
Objective B (Access): To achieve timescales and follow processes for the statutory functions under Countryside and Rights of Way Act and Town and Country Planning Act. **Target:** Meet 100% of timescales and processes.	
Action	**Responsible Officer**
Maintain PDNP managed footpaths to national standards	Head of Landscape & Engagement
Objective C (People): To have highly engaged, healthy and inclusive staff and volunteers. **Target:** Maximum of 9 days per year sickness level per staff member, targets for inclusiveness and staff engagement score to be set once baseline is established in 2023/24.	
Action	**Responsible Officer**
Promote Equality, Diversity to make our working environment more inclusive	Head of People Management
Promote and implement the work of the Health, Safety and Wellbeing Committee	Head of People Management
Update, promote and implement our offer on how we invest in people	Head of People Management
Enhance and grow our volunteering offer	Head of People Management

Objective D (Financial Resilience): To be financially resilient and provide value for money. Target: To have a deliverable Medium Term Financial Plan and achieve value for money in all internal and external audit reports.	
Action	**Responsible Officer**
Review and update the medium term financial plan (MTFP)	Head of Resources
Ensure financial processes meet public sector value for money standards/thresholds	Head of Resources
Set and deliver net income targets	Head of Resources
Develop and submit external funding bids	Head of Assets & Enterprise
Objective E (Assets): To have best practice arrangements in place for the Authority's assets. Target: To implement and maintain the Authority's Asset Management Plan	
Action	**Responsible Officer**
Visitor Centre and Cycle Hire Review	Head of Assets & Enterprise
Asset enhancement projects in this year/decile	Head of Assets & Enterprise
Review National Park Authority headquarters needs and aspirations	Head of Assets & Enterprise
Manage disposals and acquisitions to respond to estate plans and new opportunities	Head of Assets & Enterprise
Warslow Moors Whole Estate Plan development	Head of Assets & Enterprise
Progress opportunities for new car parking provision	Head of Assets & Enterprise
Objective F (Governance): To have best practice governance arrangements in place. Target: All internal and external audits relating to governance are rated as providing substantial assurance or equivalent.	
Action	**Responsible Officer**
Review our Code of Corporate Governance and produce Annual Governance Statement	Head of Resources
Train and support Members to fulfil their role and make informed decisions (report annually)	Head of Resources
Provide efficient and high-quality legal and governance support and guidance across the Authority	Head of Resources
Support the governance working group and implement changes	Head of Resources

Objective G (Information and Performance): To have best practice IT access controls, security arrangements, performance and risk arrangements in place. Target: IT access controls, security arrangements, performance and risk to be rated at least reasonable assurance in all Audit reports.	
Action	**Responsible Officer**
Provide high quality customer and business support for the public and across the Authority.	Head of Resources
Ensure security services and controls are fit for purpose and that all users are compliant with the measures.	Head of Resources
Coordinate performance and risk management of the National Park Management Plan and Authority Plan 2023-28.	Head of Resources
Update the Digital Plan and implement as resources allow.	Head of Resources
Appropriately source, store, process and make information accessible so we become a data led organisation.	Head of Resources
Objective H (Climate Change): To reduce the Authority's greenhouse gas emissions. Target: Achieve a further 30% reduction in greenhouse gas emissions from the 2017/18 baseline.	
Action	**Responsible Officer**
Implement and keep up to date the Authority's Carbon Management Plan (CMP2).	Head of Assets & Enterprise